

WOODLAND PARK PUBLIC SCHOOLS
MEMORIAL MIDDLE SCHOOL
15 Memorial Drive, Woodland Park, New Jersey 07424

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Charles Silverstein
Principal

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Dear Parents and/or Guardians,

October 3, 2017

In an effort to support our paperless initiative this year, all Progress Reports and Report Cards will be accessible through the Parent Portal. Since you will no longer receive paper copies of your child's progress, you will have to log into the Parent Portal and verify that you have reviewed these documents.

Please follow the directions below in order to view your child's information:

- Log onto the district's website at **www.wpschools.org**
- Click on Parent Portal
- Log in using your Portal Code, Username, and Password.
- Once on the portal, use the side menu to click on **Progress Reports** or **Grades**

Please note: There will be a box above the top subject on the Progress Report and Report Card like the one below. Please be sure to click the box to notify the school that you have logged into the portal and have viewed the documents.

Please check the box to verify that you have viewed your student's progress report.

If you have any further questions or concerns about utilizing the Parent Portal or this process, please contact the Guidance Office at 973-317-7782.

Sincerely,

Mr. Charles Silverstein, M.Ed.

Principal